

HW Mountz School
Spring Lake School District
411 Tuttle Avenue
Spring Lake, NJ 07762



October 22, 2014

Dear Parents/Guardians-

The Spring Lake School District has taken efforts to ensure our drop-off and pick-up procedures are in the best interest of student safety. This includes lists of adults allowed to pick up students, staff on duty during arrival and dismissal, revised drop-off procedures, etc. I would like to take this opportunity to ask you to assist in this effort by adhering to the guidelines below to ensure the greatest safety for our students during drop-off and pick-up routines.

Arrival to School

- When using the drop-off lane in the morning, please have your children exit from the passenger side door only.
- The drop-off lane near the playground should be used until 8:35 AM. This includes inclement weather days, with the exception of days where there is snow/ice accumulation. All students should be using the main entrance door. It is open and staffed until 8:35AM.
- When in the drop-off lane, do not cut in or out of the lane through the coned boundary. Please wait your turn in line.
- When lined up outdoors on the playground students should not be using the playground equipment or playing ball. Staff has been instructed to ask students to refrain from carrying out these activities during the morning line-up time.
- Students riding their bicycles to school must be wearing a helmet.

Pick-Up at the End of the Day

- Cars should never be parked in the yellow no-parking zones, handicapped zones (unless with a handicapped tag), or the bus parking area.
- Please keep the front of the school, on Tuttle Avenue, clear of parking between the posted No Parking signs to allow a clear view from the school.
- Cars should never be double parked, nor should cars pull up next to a parked car to let students into the car.
- There is ample parking on St. Clair Avenue, 5th Avenue, and Tuttle Avenue east of the school block. Please park your car in these areas and walk up to the school to pick up your child or, for older children, arrange a meeting spot away from the front of the school.

For obvious reasons assisting the school by adhering to these guidelines will result in the safest environment for our students. While not always the most convenient, I am sure we can all agree they are the most proactive strategies for preventing accidents and for not putting our students at risk. We all need to play our part by following them.

I thank you for your anticipated cooperation as we work as a team to create the most safe and secure environment for your children; our students!

Sincerely,

John E. Bormann
Superintendent